

2010（平成22）年度

専門職大学院

グローバル・コミュニケーション実践研究科

Graduate School of
Global Communication and Language

学生募集要項

Admission Information



公立大学法人

国際教養大学

Akita International University

Check List of Forms and Documents to be Submitted

- Use Check List I and II to make sure that you have all the necessary forms and documents ready at the time of application.
- Obtain a transcript from the school you graduated from in time for the period of application.
- Be sure to mail the completed application and documents in the envelope provided (E).

I. Included in this booklet	Forms & Documents to be submitted (marked with ○)	Check
Admission Information and Application Form Professional Graduate School of Global Communication and Language		
(A) Admissions Application (Form)	○	
(B) Personal Statement	○	
(C) 2 Recommendations (Forms)	○	

II. Not included in this booklet	Documents to be submitted (marked with ○)	Check
A certificate of graduation or a certificate of your bachelor degree issued by the National Institution for Academic Degrees and University Education	○ (Those who are expected to graduate from AIU by August 31, 2010, do not have to submit a certificate.)	
Transcript	○ (Those who are expected to graduate from AIU by August 31, 2010, do not have to submit the transcript.)	
Document which verifies your English or Japanese proficiency	○	

Akita International University
Professional Graduate School of Global Communication and Language
Admission Information

● Basic stance on screening applicants

In order to accept excellent students not only from Japan but from the rest of the world, as well and to meet the global standards of current higher education, our graduate school has September enrollment, with all classes offered in English. Specialized courses of Japanese Language Teaching Practices will be conducted in Japanese, however. We will also eagerly accept those with practical experience who possess high principles and workable skills in the area of practical communication, as well as the ability to teach those skills.

Admission policy

- (1) September enrollment
- (2) Gap-Year system #
- (3) Those with eagerness and capacity for acquiring practical, international communication skills, as well as those with potential for developing those qualities.
- (4) Those who are expected to work in fields related to the studies they pursue in the AIU graduate school.
- (5) Those whose English skills are sufficient to take all-English classes at our graduate school

Gap- Year system

Those who, after having successfully passed the screening process, have a certain amount of time to fill until enrollment are required to engage in field work, an internship or volunteer work. After enrollment, their performance in any of these activities will be evaluated, with credits granted for the common courses.

● Schedule for screenings

In AY 2010, screenings for 2010 enrollment will be conducted in October 2009, February 2010, and June 2010. The date for enrollment is September 1, 2010, for all screenings.

《October 2009 screening》

Number of Successful Applicants	10
Period of Application	October 13 ~ October 23 (2009) (For Applicant living in Japan : valid even if postmarked the last day of application For Applicants living out of Japan : The completed documents must be arrived at AIU during this period.)
Announcement of Successful Applicants	November 6 (2009)
Period of Entrance Formalities	November 9 ~ November 20 (2009)

《February 2010 screening》

Number of Successful Applicants	10
Period of Application	February 15 ~ February 26 (2010) (For Applicant living in Japan : valid even if postmarked the last day of application For Applicants living out of Japan : The completed documents must be arrived at AIU during this period.)
Announcement of Successful Applicants	March 12 (2010)
Period of Entrance Formalities	March 15 ~ March 26 (2010)

《June 2010 screening》

Number of Successful Applicants	10
Period of Application	June 14 ~ June 25 (2010) (For Applicant living in Japan : valid even if postmarked the last day of application For Applicants living out of Japan : The completed documents must be arrived at AIU during this period.)
Announcement of Successful Applicants	July 9 (2010)
Period of Entrance Formalities	July 12 ~ July 23 (2010)

1. Screening of applicants and enrollment quota

Names of Programs and Majors	Quota	Subject Areas
Graduate School of Communication and Language. Graduate Program in Global Communication and Language Practices	30	<ul style="list-style-type: none"> - English Language Teaching Practices - Japanese Language Teaching Practices - Global Communication Practices

2. Qualifications for application:

Applicants must meet any of the following qualifications:

- (1) Those who have a university education or who are expected to graduate from a university by August 31, 2010.
- (2) Those who have a bachelor degree granted by the National Institution for Academic Degrees and University Education or who are expected to obtain one by August 31, 2010.
- (3) Those who have completed 16 years of school education overseas or who are expected to do so by August 31, 2010.
- (4) Those who have completed 16 years of school education in a foreign country by taking a correspondence course offered by an educational institution in that country or who are expected to do so by August 31, 2010.
- (5) Those who have graduated from a university in a foreign country (and only those who have completed 16 years of school education in that country). The university must be an accredited institution in that country. Or those who have graduated from a university designated by the Minister of Education, Culture, Sports, Science and Technology or those who are expected to do so by August 31, 2010.
- (6) Those who complete a specialist training course designated by the Minister of Education, Culture, Sports, Science and Technology at an advanced vocational school by a date designated by the Minister or those who are expected to do so by August 31, 2010.
- (7) Those who are designated by the Minister of Education, Culture, Sports, Science and Technology;
 - ① Those who graduated from a university established according to the old (Japanese) University Law and those who are expected to do so by August 31, 2010.
 - ② Those who are 22 years old at the time of admission and hold a license as an elementary, high school or junior high school teacher, a kindergarten teacher or an

advanced or first-class license as a nurse-teacher.

- (8) In accordance with Clause 2 of Article 102 of the School Education Law, of Japan those who have studied at another graduate school and are recognized to be capable of studying at ours.
- (9) Those who are recognized to have academic attainment equal to or higher than university education.

3. Conditions for application

Notes : The score below are general standards. It is possible to apply even if you do not measure up to those standards. For those who have yet to reach those standards, we will provide TOEFL seminar and opportunities to try TOEFL ITP.

Subject Area	General Standards of Level of Proficiency in English or Japanese Required for Application
English Language Teaching Practices	TOEFL 580 (PBT), 237 (CBT), 93 (iBT), or an equivalent level of English shown by IELTS 7.0, Cambridge English Test CPE.
Japanese Language Teaching Practices	1) TOEFL 530 (PBT), 197 (CBT), 71 (iBT), or an equivalent level of English shown by any other English test, such as TOEIC 730, IELTS 6.0, STEP Pre-1st level test 2) 1st level Japanese proficiency test conducted by Japan Educational Exchanges and Services
Global Communication Practice	TOEFL 550 (PBT), 213 (CBT), 79 (iBT), or an equivalent level of English shown by any other English test, such as TOEIC 800, IELTS 6.5, Cambridge English Test CAE, and STEP 1st level test

4. Those who need to be accessed prior to application

If you wish to apply through (8) or (9) of Conditions for Application, you must to be evaluated to determine whether or not you are qualified to apply. Please inform the Admissions Office of your intention to do so beforehand and submit the documents designated by our graduate school.

5. Application procedures and Documents to be submitted

(1) Application procedures

【October screening】 Tuesday, October 13, 2009 - Friday, October 23, 2009

【February screening】 Monday, February 15, 2010 - Friday, February 26, 2010

【June screening】 Monday, June 14, 2010 - Friday, June 25, 2010

Send us the documents necessary for application by mail or bring them to us.

If you mail the documents, write on the envelope "Application Form for Graduate School of Global Communication and Language." Be sure to send the documents by registered, special delivery mail. Application forms must be postmarked no later than the last day of application. Those sent from overseas must arrive at AIU by the last day of application period.

Address :

- Documents for application should be sent to:
Akita International University Admissions Office
Yuwa, Akita-city, 010-1292 Japan

(2) Documents to be submitted

Form	Necessary Document	Notes
A	Admissions Application (Form)	Fill out the form and affix your photo to it. The photo must be one which was taken within three months before application. It should be 3 x 4 cm, full-face, hatless, and of the upper half of your body. If you apply for Japanese Language Teaching Practices, submit the same information in Japanese as well.
B	Personal statement	Write on the form in English. If you apply for Japanese Language Teaching Practices, submit the same information in Japanese as well.
C	Recommendation (Form)	Two letters of recommendation are necessary. They must be written by faculty members who were in charge of the applicant at the last institution he/she attended or by the current dean of faculty he/she is enrolled in or by anyone in an equivalent position. The letters may be written in English or Japanese.
	A certificate of graduation or a certificate of your bachelor degree issued by the National Institution for Academic Degrees and University Education	Those who are expected to graduate from AIU by August 31, 2010, do not have to submit either of these certificates. Those to whom Conditions for Application (2) apply and who are expected to be granted a bachelor's degree by August 31, 2010, must submit a certificate of application for a degree issued by the president of the institution they belong to.
	Transcript	The transcript must be prepared and completely sealed by the president of the university the applicant graduated from or by the dean of the faculty he/she studied at. Those who are expected to graduate from AIU by August 31, 2010, do not have to submit the transcript.
	Document which verifies your English or Japanese proficiency	Enclose an original of the score sheet of a test you have taken. If you want AIU to return the original, please inform AIU of this mailer when submission.
	Screening fee	Our graduate school does not require any screening fee.

If you wish to apply for Japanese Language Teaching Practices, submit the application documents (Application and Personal statement) in English or Japanese, depending on the form.

Form A, B and C can be downloaded from the AIU website.

6. Screening Procedure

Applicants will be screened on the basis of their completed Application, Personal Statement, Recommendation letter's as well as their level of English or Japanese proficiency required for application. There will not be written test or interview.

7. Announcements of successful applicants

【October screening】 Friday, November 6, 2009

【February screening】 Friday, March 12, 2010

【June screening】 Friday, July 9, 2010

The numbers of successful applicants will be posted at the main entrance of the A building of AIU at 1:00 p.m. A notice of acceptance will be sent to each successful applicant.

The numbers of successful applicants will also be posted on the AIU website at 2:00 p.m.

<http://www.aiu.ac.jp/>

Please confirm whether you have been accepted or not through a letter of acceptance, which will be mailed to each successful applicant. Note that no inquiries about the results of the entrance examination by phone or by any other means will be accepted.

8. Admission Day:

September 1, 2010.

9. Admission procedures

(1) Period of admission, documents, etc.

A set of documents needed for admission will be enclosed with a letter of acceptance.

(2) Period of admission

【October screening】 Monday, November 9, 2009 - Friday, November 20, 2009

【February screening】 Monday, March 15, 2010 - Friday, March 26, 2010

【June screening】 Monday, July 12, 2010 - Friday, July 23, 2010

(3) Entrance fee and tuition

1) Entrance fee (paid only by those admitted)

Those from Akita Prefecture: ¥282,000

Those from outside Akita Prefecture: ¥423,000

2) Tuition (yearly)

¥535,800

If any of the above amounts is changed during your enrollment in the graduate school, the new amount will be adopted beginning at the time the change is implemented.

Information about exemption of the tuition will be provided in the documents necessary for the admission procedures which will be sent out after the announcement of successful applicants.

10. Prior Consultation for Applicants in Need of Special Consideration

Applicants who need special consideration in taking the screening test or pursuing studies at the AIU graduate school are required to submit a personal letter of request.

Please keep in mind that the type of treatment you seek might not be provided, depending on what it entails. We recommend that you consult us about the needs you expect us to meet at the earliest date possible.

(1) The format should be submitted to the AIU Admissions Office.

(2) Deadline for Submission:

【October screening】 Friday, October 9, 2009

【February screening】 Friday, February 12, 2010

【June screening】 Friday, June 11, 2010

(3) The format should include the following information:

1) the applicant's name, address, and phone number

2) the name of the university which the applicant attended

3) matters which require special consideration in taking the entrance examination of our graduate school

4) matters which require special consideration in studying at AIU

5) matters which have received special consideration elsewhere

6) situation of the applicant's daily life

7) other pertinent information

11. NB

- (1) The documents submitted will not be returned to the applicants.
- (2) If there is any irregularity in the documents, they will not be accepted.
- (3) The personal information in the application documents will be handled in the following manner:

The personal information kept by our graduate school will be handled in accordance with the Akita Prefecture Personal Information Protection Clause. It will also be kept strictly confidential in keeping with the Public University Corporation, Akita International University, Personal Information Protection Regulations.

Personal information, such as the results of the entrance examination, will be used to screen applicants, and for the admission procedures, follow-up checks on applicants, assistance and support for the students following their admission (scholarships and health care, etc.), guidance on academic matters, and collection of tuition fees.

Those who apply to AIU will be considered to have agreed with the above items.

- (4) For further information concerning recruitment, please contact:

Akita International University

Admissions Office

Yuwa, Akita-city, 010-1292 JAPAN

TEL : +81-18-886-5900

+81-18-886-5931 (Direct)

FAX : +81-18-886-5910

Email : info@aiu.ac.jp

Website : <http://www.aiu.ac.jp/>

【出願書類様式】

■入学志願票（様式 A）

Graduate Program Application（2010）,

Akita International University

—————Form A

■志望理由・学習計画書（様式 B）

Graduate Program Personal Statement（2010）,

Akita International University

—————Form B

■推薦状（様式 C）

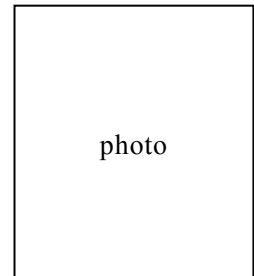
Graduate Program Recommendation Form（2010）,

Akita International University

—————Form C

Professional Graduate Program Admissions Application (2010)
Akita International University (国際教養大学)

A



PERSONAL INFORMATION

FULL LEGAL NAME (International applicants: Use name as listed on passport)		
FAMILY/LAST	GIVEN/FIRST	FULL MIDDLE
GENDER	BIRTH DATE	BIRTHPLACE (COUNTRY)
<input type="checkbox"/> FEMALE <input type="checkbox"/> MALE	MM DD YY / /	
PERMANENT MAILING ADDRESS		
ZIP/POSTAL CODE	PERMANENT TELEPHONE	EMAIL ADDRESS
CURRENT MAILING ADDRESS (valid until MM/DD/YY) ___/___/___ (if different from above)		
ZIP/POSTAL CODE	CURRENT TELEPHONE	EMAIL ADDRESS

■ **Personal Statement:** Please attach a brief (2 pages), typed, and signed statement describing your long-range professional goals, and the objectives of your graduate study. (See Form B.)

■ **Resume:** Please attach a chronological listing of employment and other significant activities, beginning with the most current.

■ **Recommenders:** Give the name, official position, address and phone number of two persons who will write a letter of recommendation in support of your application.

Name	Title	Address	Telephone

Professional Graduate Program Admissions Application (2010)

Akita International University (国際教養大学)

A

INFORMATION ABOUT YOUR COURSE OF STUDY

Please indicate the program to which you are applying. (Please specify only one.)

- English Language Teaching Program (ELT)
- Japanese Language Teaching Program (JLT)
- Global Communication Program (GCP)

Are you applying for the Gap-year program? Yes No

Are you applying for the a teacher certification program? Yes No

EDUCATIONAL HISTORY

Please write chronologically the names of the institutions you have attended since you graduated from high school, beginning with the most current.

SUMMARY OF COLLEGE/UNIVERSITY ATTENDANCE

NAME OF INSTITUTION	ENTERED (MM/YY)	THROUGH (MM/YY)	DEPATMENT/ PROGRAM	NAME OF DEGREE	DATE RECEIVED (MM/YY)

How did you learn about the AIU Graduate program? Check all that apply.

- AIU Web Site
- AIU Brochure
- AIU Faculty
- Newspaper
- Advertisement
- Recommendation
- Friend
- Other

CERTIFICATION OF APPLICANT

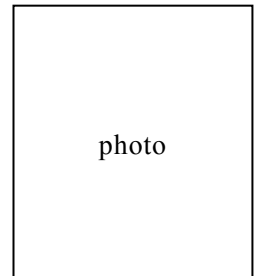
I hereby certify that the answers and responses for all items on this application are complete and true to the best of my knowledge. I understand that providing incomplete, incorrect, or false information may result in the cancellation of admission.

Signature of Applicant _____ **Date** _____

Official Use

Professional Graduate Program Admissions Application (2010)
Akita International University (国際教養大学)

_____ **A**



PERSONAL INFORMATION

FULL LEGAL NAME (International applicants: Use name as listed on passport)		
FAMILY/LAST	GIVEN/FIRST	FULL MIDDLE
GENDER	BIRTH DATE	BIRTHPLACE (COUNTRY)
<input type="checkbox"/> FEMALE	MM DD YY / /	
<input type="checkbox"/> MALE		
PERMANENT MAILING ADDRESS		
ZIP/POSTAL CODE	PERMANENT TELEPHONE	EMAIL ADDRESS
CURRENT MAILING ADDRESS (valid until MM/DD/YY) ____/____/____ (if different from above)		
ZIP/POSTAL CODE	CURRENT TELEPHONE	EMAIL ADDRESS

■ **Personal Statement:** Please attach a brief (2 pages), typed, and signed statement describing your long-range professional goals, and the objectives of your graduate study. (See Form B.)

■ **Resume:** Please attach a chronological listing of employment and other significant activities, beginning with the most current.

■ **Recommenders:** Give the name, official position, address and phone number of two persons who will write a letter of recommendation in support of your application.

Name	Title	Address	Telephone

Professional Graduate Program Admissions Application (2010)

Akita International University (国際教養大学)

A

INFORMATION ABOUT YOUR COURSE OF STUDY

Please indicate the program to which you are applying. (Please specify only one.)

- English Language Teaching Program (ELT)
- Japanese Language Teaching Program (JLT)
- Global Communication Program (GCP)

Are you applying for the Gap-year program? Yes No

Are you applying for the a teacher certification program? Yes No

EDUCATIONAL HISTORY

Please write chronologically the names of the institutions you have attended since you graduated from high school, beginning with the most current.

SUMMARY OF COLLEGE/UNIVERSITY ATTENDANCE

NAME OF INSTITUTION	ENTERED (MM/YY)	THROUGH (MM/YY)	DEPATMENT/ PROGRAM	NAME OF DEGREE	DATE RECEIVED (MM/YY)

How did you learn about the AIU Graduate program? Check all that apply.

- AIU Web Site AIU Brochure AIU Faculty
- Newspaper Advertisement Recommendation
- Friend Other

CERTIFICATION OF APPLICANT

I hereby certify that the answers and responses for all items on this application are complete and true to the best of my knowledge. I understand that providing incomplete, incorrect, or false information may result in the cancellation of admission.

Signature of Applicant _____ **Date** _____

Official Use

Professional Graduate Program Personal Statement (2010)

Akita International University (国際教養大学)

B

Please attach a brief (2 pages), typed, and signed statement describing your long-range professional goals, and the objectives of your graduate study.

NAME OF APPLICANT _____

INTENDED GRADUATE PROGRAM ELT JLT GCP

Professional Graduate Program Personal Statement (2010)

Akita International University (国際教養大学)

B

NAME OF APPLICANT _____

INTENDED GRADUATE PROGRAM ELT JLT GCP

Signature of Applicant _____ **Date** _____

Professional Graduate Program Personal Statement (2010)

Akita International University (国際教養大学)

B

Please attach a brief (2 pages), typed, and signed statement describing your long-range professional goals, and the objectives of your graduate study.

NAME OF APPLICANT _____

INTENDED GRADUATE PROGRAM ELT JLT GCP

Professional Graduate Program Personal Statement (2010)

Akita International University (国際教養大学)

B

NAME OF APPLICANT _____

INTENDED GRADUATE PROGRAM ELT JLT GCP

Signature of Applicant _____ **Date** _____

Professional Graduate Program Recommendation (2010)

Akita International University (国際教養大学)

C

Name of Applicant

Instructions to applicant: Please fill your name in the line above and then give this form to a person who will offer a recommendation on your behalf. Also, provide each person an envelope addressed to the AIU Graduate Admissions Committee. Refer to application packet documents for the address.

Instructions to recommender: Please complete the part of “**Information about Recommender**” below. Also, please give your assessment of the applicant in the chart below. For each category, check one item. In addition to this short assessment, please write a letter of recommendation separately on your own letterhead and send it with this form. We are particularly interested in the applicant’s strengths, weaknesses, and characteristics that would help the graduate admissions committee judge the applicant’s ability to succeed in graduate school.

● **Information about Recommender**

Last Name / Surname

First Name / Given Name

Middle Initial

Institutional Affiliation

Current Mailing Address

City

Postal Code

Country

Telephone

Fax

Email

Signature

Date (YEAR / MONTH / DAY)

● **Assessment about Applicant**

	EXCELLENT	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	POOR	UNABLE TO ASSESS
Analytical ability						
Breadth of knowledge						
Verbal expression skills (English)						
Written expression skills (English)						
Perseverance						
Maturity						
Imagination and creativity						
Overall academic potential						

Official Use

Professional Graduate Program Recommendation (2010)

Akita International University (国際教養大学)

C

Name of Applicant

Instructions to applicant: Please fill your name in the line above and then give this form to a person who will offer a recommendation on your behalf. Also, provide each person an envelope addressed to the AIU Graduate Admissions Committee. Refer to application packet documents for the address.

Instructions to recommender: Please complete the part of “**Information about Recommender**” below. Also, please give your assessment of the applicant in the chart below. For each category, check one item. In addition to this short assessment, please write a letter of recommendation separately on your own letterhead and send it with this form. We are particularly interested in the applicant’s strengths, weaknesses, and characteristics that would help the graduate admissions committee judge the applicant’s ability to succeed in graduate school.

● **Information about Recommender**

Last Name / Surname

First Name / Given Name

Middle Initial

Institutional Affiliation

Current Mailing Address

City

Postal Code

Country

Telephone

Fax

Email

Signature

Date (YEAR / MONTH / DAY)

● **Assessment about Applicant**

	EXCELLENT	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	POOR	UNABLE TO ASSESS
Analytical ability						
Breadth of knowledge						
Verbal expression skills (English)						
Written expression skills (English)						
Perseverance						
Maturity						
Imagination and creativity						
Overall academic potential						

Official Use



国際教養大学
Akita International University

Yuwa, Akita-city 010-1292 Japan

Tel:+81-18-886-5900 Fax:+81-18-18-886-5910

〒010-1292 秋田市雄和椿川字奥椿岱

国際教養大学事務局 アドミッションズ・オフィス

TEL : 018-886-5931 (直通) FAX : 018-886-5910

E-mail : info@aiu.ac.jp

Web : www.aiu.ac.jp