

September 2010 Admission

Admission information and application form
for transfer students



公立大学法人
国際教養大学
Akita International University

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Attached Forms

- 1 Application Form
- 2 Statement of Purpose
- 3 Essay

1. Number of Students

2 nd year Student	3 rd year Student
1	1

2. Application Qualifications

【2nd year Students】

Applicants must meet one of the following education criteria (A)~(C). (Those who have already been enrolled at AIU are not eligible.)

- (A) Have graduated from a university, a junior college or a technical college, or be expected to graduate from one of these educational institutions by the end of August, 2010.
- (B) Have completed two or more years of study at a higher vocational school (or the equivalent, as determined by the Ministry of Education, Culture, Sports and Technology) by August, 2010. (Limited to those who have the University Entrance Examination Qualification, as regulated by the School Education Law, Article 90).
- (C) Be a registered student at a university for one year or more by the end of August, 2010.

【3rd year Student】

Applicants must meet one of the following education criteria (A)~(C).

(In principle, they must have studied for the equivalent of two years or more in English in institutions of high learning of which one year was spent at an institution outside of Japan.)

- (A) Have graduated from a university, a junior college or a technical college, or be expected to graduate from one of these educational institutions by the end of August, 2010.
- (B) Have completed two or more years of study at a higher vocational school (or the equivalent, as determined by the Ministry of Education, Culture, Sports and Technology) by August, 2010. (Limited to those who have the University Entrance Examination Qualification, as regulated by the School Education Law, Article 90).
- (C) Be a registered student at a university for two years or more by the end of August 2010.

3. Application Requirements

(1) Language Ability

Applicants must present a valid score of 71 points or more on the TOEFL internet-based exam(iBT), 530 or more on the TOEFL paper-based exam (PBT), 197 points or more on the TOEFL computer-based exam (CBT), or 6.5 or more on the IELTS. The score is valid for two years.

NOTE: Your score must be valid through the end of the application period.

(2) Residential Status

Applicants who are not Japanese citizens, or who do not have permanent residence permission in Japan, are requested to acquire a status of residence which has no obstacles to university enrollment according to the Immigration Control and Refugee Recognition Law so they can enter Japan by the end of August, 2010.

4. Application Period

April 1, 2010 (Thu) – April 14, 2010 (Wed)
(9:00 a.m. to 5:00 p.m., JST)

Application materials must reach us by April 14 without fail.

5. Application Procedure

Applicants must mail all required documents to AIU by Registered Air Mail, or bring them directly to AIU. If the application materials are brought to AIU directly, they must be done between 9:00 a.m., and 5:00 p.m., on weekdays. If the documents are mailed, they must be registered and sent by express mail. Overseas mail must be also registered and sent by air. The enclosed must be stipulated in red on the envelope, addressed to AIU, as follows:
“Applicant Materials for Fall Transfer Admissions Enclosed”

Mail application and direct all inquiries to:

Office of Admissions

Akita International University

Yuwa, Akita-city, 010-1292 Japan

(The postal code is unique to AIU, so it is not necessary to write a street address)

E-mail : info@aiu.ac.jp

Website : <http://www.aiu.ac.jp>

6. Application Documents

Name of Document(s)	Remark
1. Application Form	Please complete in English or in Japanese
2. Statement of Purpose	Please write in English.(no word limitation)
3. Essay	Please write an essay on the given topic. The essay should be approximately 500 words in English.
4. Diploma	Please submit proof of graduation or expected graduate certificate from a university, a junior college or a technical college. Applicants who apply with the above-mentioned application qualification (C) must submit a certificate of student enrollment or a certificate of enrollment period. ※For documents issued in a language other than English or Japanese, please attach a Japanese or English translation, notarized by a Japanese embassy/consulate or an appropriate public office in your country.
5. Transcripts	Please submit a transcript from a university, a junior college or a technical college in a sealed envelope. Applicants who are currently taking courses in their university, junior college or technical college must submit a certificate of course registration in which the expected number of credits is made clear.

	<p>※For documents issued in a language other than English or Japanese, please attach a Japanese or English translation, notarized by a Japanese embassy/consulate or an appropriate public office in your country.</p>
6. Document which verifies English proficiency	<p>Please submit a TOEFL or IELTS score document. You may request that ETS send the score document directly to us. Please make sure that your TOEFL score reaches us no later than April 1, 2010 no matter how you send it. Should you request that ETS send your TOEFL score to AIU, please note that AIU's Institution Code is 8524.</p> <p>If you are a native speaker of English, This document is not required.</p>
7. Application Fee (17,000 JPY)	<p>Please pay the Application Fee in one of the following ways:</p> <p>1. Deposit the fee of 17,000 yen into the following account: The Akita Bank, Ltd. Kawabe Branch (Code: 261), Ordinary Deposit Account Account Number: 182072 Account Name: Kokusai Kyoyo Daigaku President Mineo NAKAJIMA</p> <p>※When the applicant pays the application fee, any service charges both inside and outside Japan must be borne by the applicant. To ensure that AIU receives the correct amount after bank charges are deducted, please ask your bank to use the code "OUR" in the "71A: Details of Charges" field when remitting the money by "SWIFT."</p> <p>2. For applicants who are in Japan or whose relatives are in Japan, please send an Exchange Note for 17,000 yen issued by the post office.</p> <p>※When getting an Exchange Note, please send it with a letter in which the name of the applicant is shown.</p> <p>※Please note that the Application Fee will not be refunded under any circumstances.</p>

7. Screening Process

Each applicant will be judged comprehensively based on the submitted documents such as his/her statement of purpose, transcript, English essay, and TOEFL score or IELTS.

8. Date of Announcement

April 28, 2010 (Wed)

The application numbers of successful applicants will be posted in front of the entrance hall of the AIU Administration Building at 1:00 p.m., JST. Each successful applicant will receive a letter of acceptance as well. In addition, the application numbers of successful applicants will be posted on the AIU website (URL below) at 2:00 p.m. JST:

<http://www.aiu.ac.jp>

AIU will not respond to any inquiries regarding the results of the examination.

9. Entrance Procedure Period

May 6, 2010 (Thu) — May 31, 2010 (Mon)

10. Fees and Expenses for the first year students

(1) Entrance fee:

423,000 yen (282,000 yen for residents of Akita prefecture)

The entrance fee invoice will be sent with the letter of acceptance. Successful applicants must pay the entrance fee by the period specified on the invoice. Your acceptance will be revoked if the fee is not sent by the designated date. Expenses for sending the entrance fee must be paid by the applicant. Please note that the entrance fee will not be refunded under any circumstances.

“Residents of Akita prefecture” refers to those who satisfy one of the following criteria:

- a) Those who will have continuously lived in Akita prefecture for one year or more by the date of matriculation, September 1, 2010.
- b) Those whose spouses or relatives within one generation will have continuously lived in Akita prefecture for one year or more by the date of matriculation, September 1, 2010.
- c) Those whom the President of Akita International University authorizes.

(2) Tuition: 535,800 yen/year

Should the amount of the tuition fee be changed, the new tuition fee will be applied at the time of revision. In principle, the tuition fee is paid separately each semester.

※The figures are based on Fiscal Year 2009.

(3) Residence Hall Fee: Approximately 500,000 yen/ year

The amount is an estimate, including board (three meals during weekdays and two meals a day during weekends and holidays) – excluding summer, winter and spring breaks – and housing with utilities for one year. Students can stay at the Residence Hall during breaks with separate payment for board.

Should the residence hall fee be changed, the new fee will be applied at the time of revision. In principle, the new fee is paid each semester separately.

※Only 2nd year Students

(4) Other expenses

- (a) National Health Insurance (Approximately 25,000 yen/year)
- (b) Personal Health Insurance (3,520 yen/two years, 4,560 yen/three years)
- (c) Student Activity fee (20,000 yen)
- (d) Parent Association fee (20,000 yen)
- (e) Immunization against Influenza (2,500 yen/time)
- (f) TOEFL-ITP (4,000 yen/test)

※ Detailed information will be given with the necessary entrance procedure documents.

11. Study Abroad

Students at AIU, as a rule, must spend at least one year studying abroad at a partner university. Partner universities for the study abroad program currently include 95 universities in 29 countries and regions. Please be aware that some universities ask students for an additional tuition fee beyond the tuition of AIU.

※ Only for students applying as 2nd year Students

12. Special Note about Course Registration at AIU

Only credits with a grade corresponding to “C-” or above in the AIU standard (at least 70% of the maximum of credit in course assignments and tests) can be transferred, up to 30 credits when the instruction of the courses was in English and 18 credits for other cases. However, when students earned 30 credits or more at universities in foreign countries and study at universities in foreign countries is considered sufficient enough to waive the requirement of study abroad, then the maximum number of acceptable credits for transfer will be 60. The courses to be transferred must match the content of existing courses at AIU.

Course requirements not satisfied by transferred credits must be satisfied by courses taken at AIU.

If 60 credits are approved for transfer, then the student will be admitted with Junior status. In other cases, the student will be admitted with Freshman or Sophomore status.

【Classification of Status of Students at AIU】

Class	Credits Earned
Freshman	28 or lower
Sophomore	29 ~ 60
Junior	61 ~ 92
Senior	93 or above

Applicants must submit an official transcript and other academic documents, e.g., syllabi with which AIU can identify the contents of each completed course and the number of total credits which the applicant has earned. These documents must reach us no later March 19, 2010 (Fri).

Applicants are required to submit the documents to:

Akita International University
Admissions Office
Yuwa, Akita-city, 010-1292 Japan

(Please write “Fall Semester Transfer Confirmation Documents” on the outside of the envelope)